



HAMPDEN TOWN COUNCIL MEETING
HAMPDEN MUNICIPAL BUILDING
AGENDA

TUESDAY

JANUARY 18, 2022

6:00 P.M.

- A. PLEDGE OF ALLEGIANCE
- B. APPROVAL OF THE AGENDA
- C. CONSENT AGENDA
 - 1. SIGNATURES
 - 2. COUNCIL MINUTES
 - a. 01/03/2022 Council Meeting
 - 3. COMMUNICATIONS
 - a. Renewal Victualer's License – Mark & Tina Carroll, dba Pat's Pizza.
 - b. Renewal Victualer's License – Atif Sheikh, dba Subway.
 - c. Ed MacDonald Safety Enhancement Grant awarded in the amount of \$1,014.67.
 - 4. COMMITTEE MINUTES
- D. PUBLIC COMMENTS
- E. POLICY AGENDA
 - 1. NEWS, PRESENTATIONS & AWARDS
 - 2. PUBLIC HEARINGS
 - 3. NOMINATIONS – APPOINTMENTS – ELECTIONS
 - a. Council nominations for the Spirit of America Award.
- F. COMMITTEE REPORTS
- G. UNFINISHED BUSINESS
- H. NEW BUSINESS
 - a. Council authorization for the expenditure of \$1,955.00 from the Matching Grant reserve account (3-780-00) for the Town's portion of a Maine Department of Agriculture (Forestry) Grant Award - *requested by Deputy Fire Chief Lundstrom.*

Note: Council will take a five-minute recess at 8:00 p.m.

b. Request Council authorization for the expenditure of \$2,000.00 from Library Reserve Account 3-763-00, *requested by Debbie Lozito, Librarian.*

- I. MANAGER'S REPORT
- J. COUNCILOR'S COMMENTS
- K. ADJOURNMENT

FOR THOSE THAT WISH TO PARTICIPATE IN THE
REMOTE HAMPDEN TOWN COUNCIL MEETING
ON JANUARY 18, 2022 AT 6:00 PM YOU MAY
PHONE IN USING THE FOLLOWING NUMBER
(FOLLOWED BY THE PIN #)

1-240-283-5543 PIN 842 429 974#

OR-

FROM A LAPTOP OR A DESKTOP, YOU MAY GO
TO THIS URL: [https://meet.google.com/
xas-ovou-yvc?hs=122&authuser=0](https://meet.google.com/xas-ovou-yvc?hs=122&authuser=0) AND JOIN
US THAT WAY

INSTRUCTIONS ARE POSTED WITH THE AGENDA
AND SEPARATELY ON THE TOWN CALENDAR AT
WWW.HAMPDENMAINE.GOV

Using Google Meet to Participate in Hampden Town Council Remote Meetings

How to join:

1. Town Council members will receive an email or a Google Calendar Invite with a link to join the meeting.
2. People interested in joining will need to go to the link posted on the town events calendar at www.hampdenmaine.gov.
3. Anyone can also join for audio-only participation by calling the number provided on the town events calendar and then entering the PIN provided followed by the # symbol.

Protocols for Remote Meetings:

1. Log in or call in at least 5 minutes before scheduled start of meeting.
2. For the audio portion, use either your phone or your computer microphone, not both.
3. Mute your phone or computer mic unless speaking. Remember to un-mute if you want to speak. To mute or unmute in Google Meet, click on the little microphone icon at the bottom of the screen; note you may need to move your mouse pointer around the bottom of your screen to get the bottom bar to appear.
4. Speak up if using a computer microphone or if using the speaker function on your telephone.
5. Do not rustle papers in front of your mic unless it's muted. Please minimize background noise.
6. If you're referring to a document, identify it including page or sheet number.
7. If using the video function, have a light source in front of you if possible. Try to avoid backlighting.
8. If you want to look good, have your camera mounted at eye level or above. Look at yourself on screen to check the lighting, camera position, what's in the background, etc. In Google Meet, you can do this "video check" when you open the program before you join the meeting.
9. If you are participating by audio only, identify yourself when speaking.
10. ALL votes will be by roll call.
11. After the meeting is adjourned, click on the red phone icon on the bottom bar to leave the meeting, or (obviously) just hang up the phone if that is how you are participating.

For detailed instructions on using Google Meet, please refer to their website:

support.google.com/a/users/answer/9282720?hl=en



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

MONDAY
6:00 P.M.

JANUARY 3, 2022

In Attendance:

*Councilor Eric Jarvi
Councilor Ivan McPike
Councilor David Ryder
Councilor Mark Cormier
Councilor Christine Cubberley
Councilor Allen Esposito*

*Town Manager Paula Scott
Town Clerk Gayle C. Decker
Town Attorney John Hamer
Other Members of the Public*

The meeting was called to order at 6:00 p.m. by Councilor Jarvi.

A. PLEDGE OF ALLEGIANCE

Councilor Jarvi led the Pledge of Allegiance.

B. COUNCIL REORGANIZATION

1. OATH OF OFFICE FOR COUNCILORS-ELECT – *Administered by Town Clerk, Gayle Decker in accordance with Sec. 209, Town Charter.*

Newly elected Councilors Eric Jarvi, Ivan McPike and David Ryder was sworn in to office by Town Clerk Gayle Decker.

2. COUNCIL ELECTION OF MAYOR – *Presided over by Town Attorney in accordance with Sec. 204, Town Charter.*

Town Attorney John Hamer presided over the election of Mayor and asked for nominations. Councilor Esposito nominated Councilor Esposito, seconded by Councilor Jarvi. Councilor Ryder nominated Councilor McPike, seconded by Councilor Cormier. Nominations closed and Attorney Hamer called for a vote. Vote 4-2 in favor of Councilor McPike.

Resolution 2022 - 1

3. ELECTION OF DEPUTY MAYOR – *Presided over by the newly elected Mayor in accordance with Sec. 204, Town Charter.*

Mayor McPike called for nominations for Deputy Mayor. Councilor Ryder nominated Councilor Jarvi, seconded by Councilor Cubberley. Nominations closed and Mayor McPike called for a vote. Vote 5-0 in favor of Councilor Jarvi. Councilor Jarvi refrained from voting.

NOTE: The Council will take a 5-minute recess at 8:00 pm.

Resolution: 2022 - 2

C. CONSENT AGENDA

1. SIGNATURES

2. COUNCIL MINUTES

- a. 11/08/2021 Council Workshop Meeting Minutes
- b. 11/15/2021 Council Meeting Minutes
- c. 12/06/2021 Council Meeting Minutes
- d. 12/13/2021 Council Workshop Meeting Minutes
- e. 12/20/2021 Council Meeting Minutes

3. COMMUNICATIONS

- a. Memorandum on upcoming Board of Appeals Meeting

4. COMMITTEE MINUTES

D. PUBLIC COMMENTS

Town resident Shawn McBreaity spoke concerns regarding RSU 22. Maine Student Performance 2018-2019 is attached as Exhibit A.

E. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS

2. PUBLIC HEARINGS

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

F. COMMITTEE REPORTS

G. UNFINISHED BUSINESS

H. EXECUTIVE SESSION – Pursuant to 1 M.R.S.A. Section 405(6)(A).

MOTION: *Councilor Jarvi pursuant to 1 M.R.S.A. Section 405(6)(A) moved to go into Executive Session, seconded by Councilor Esposito. Vote by roll call 6-0.*

Resolution: 2022 – 3

Executive session entered at 6:21 p.m.

Executive session ended at 6:45 p.m. with no votes taken.

I. NEW BUSINESS

- a. Council policy direction regarding establishing a sub-committee for Charter amendment.

Motion: Councilor Jarvi moved Council authorize the formation of a subcommittee for Charter amendment consisting of up to eight members with a final report ready for Council at the first meeting in September, seconded by Councilor Esposito. Vote with amendment by roll call 6-0.

Resolution: 2022 - 5

Motion made to amend motion to have two Councilors, two staff members and up to four citizens on the subcommittee, seconded. Vote by roll call – 6-0.

Resolution: 2022 - 4

J. MANAGER'S REPORT**K. COUNCILOR'S COMMENTS**

Councilor Cubberley - I have to make a comment tonight addressed to you. You already know about that, but mainly to my constituents in the second district, which I represent here. I wanted to talk about my future attendance to the Council Meetings and my concern because of COVID. I take my responsibility as a Councilor very seriously, but also my health. I have a duty to my health, for myself and for my constituents. So I understand that there is no mandate to wear a mask, but I believe in science and I follow the direction, the recommendation of the CDC in Maine and the State of Maine and right now the recommendation is that, in close public gathering, they recommend you wear a mask and a lot of people don't. So, I don't feel completely at ease. And I would like to, until the recommendation from the Dr. Shah changes, to be able to attend remotely the meeting.

Councilor Esposito – No comment.

Councilor Jarvi - No comment.

Councilor Ryder – I'll just take this opportunity to thank the citizens of Hampden for voting me in this position. I look forward to serving the Town of Hampden again for three years and hopefully things go smooth and thank you very much. Good night.

Councilor Cormier – No comment.

Councilor McPike – I'll just finish up by saying thank you for electing me for three year again and thank you Council for making me you Mayor again. I'll do the best job I can and try to keep it running smooth and hopefully we'll have a great year. I think the Council has improved and the Town has been going forward for quite awhile now. And with that, I will call the meeting adjourned. Thank you.

MONDAY

JANUARY 3, 2022

6:00 P.M.

L. ADJOURNMENT

Meeting adjourned at 7:03 p.m.

County (All) Display School ... District RSU 22 School/District Na... (All) Student Pop... All Students Grade L... (All) Year 2018...

✓ English Language...

✓ Show Suppresse...

■ At or Above State Expectations

✓ Math

Hide Suppressed ...

■ Below or Well Below State Expectations

✓ Science

Failing grades at RSU22, Hampden, ME

				English Language..	Math	Science
George B Weatherbee School	All Students	All Grades	2018-2019	30.7% 69.3%	47.6% 52.4%	18.9% 81.1%
		3	2018-2019	36.7% 63.3%	50.5% 49.5%	
		4	2018-2019	28.8% 71.2%	49.0% 51.0%	
		5	2018-2019	26.4% 73.6%	43.4% 56.6%	18.9% 81.1%
Hampden Academy	All Students	All Grades	2018-2019	33.7% 66.3%	62.0% 38.0%	47.6% 52.4%
		HS	2018-2019	33.7% 66.3%	62.0% 38.0%	47.6% 52.4%
Leroy H Smith School	All Students	All Grades	2018-2019	39.3% 60.7%	65.4% 34.6%	
		3	2018-2019	49.0% 51.0%	73.5% 26.5%	
		4	2018-2019	31.0% 69.0%	58.6% 41.4%	
Reeds Brook Middle School	All Students	All Grades	2018-2019	27.5% 72.5%	53.5% 46.5%	19.2% 80.8%
		6	2018-2019	24.2% 75.8%	56.0% 44.0%	
		7	2018-2019	28.6% 71.4%	57.9% 42.1%	
		8	2018-2019	29.7% 70.3%	46.9% 53.1%	19.2% 80.8%
Samuel L Wagner Middle School	All Students	All Grades	2018-2019	44.6% 55.4%	72.1% 27.9%	36.6% 63.4%
		5	2018-2019	59.3% 40.7%	85.2% 14.8%	43.4% 56.6%
		6	2018-2019	51.5% 48.5%	69.7% 30.3%	

An asterisk (*) and gray bar indicates data have been suppressed to protect student privacy | MDOE Data Privacy

<https://www.maine.gov/doe/data-reporting/privacy>

View information on Maine's Comprehensive Assessment System: https://www.maine.gov/doe/Testing_Accountability/MECA

C-3-a

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



Phone: (207) 862-3034
Fax: (207) 862-5067
email: clerk@hampdenmaine.gov

January 4, 2022

Pat's Pizza
Mark & Tina Carroll
662 Main Rd North
Hampden, ME 04444

RE: Victualer's license

To Mark & Tina:

Your application for your Victualer's License has been approved. Accordingly, I am enclosing the license, which under Section 5.C of the Town of Hampden Victualer's Ordinance, must be displayed in a place within the establishment where it can be readily viewed by any member of the public.

Please call if you have any questions.

Sincerely,

VICTUALER'S LICENSE CERTIFICATE

No. 2022-1

MUNICIPALITY OF HAMPDEN, MAINE

To all whom these presents may concern: Date: January 4, 2022

KNOW YE, that Mark & Tina Carroll

doing business as Pat's Pizza

has been duly licensed as a Victualer at 662 Main Rd North

in the Municipality of Hampden by said Municipality until January 4, 2023,

and has paid to the Municipal Treasurer the fee of \$ 100.00

Authorized Municipal Officer

Deputy Town Clerk

Town of Hampden
106 Western Avenue
Hampden, Maine 04444



Phone: (207) 862-3034
Fax: (207) 862-5067
email: clerk@hampdenmaine.gov

January 4, 2022

Subway
Atif Sheikh
7 Western Ave
Hampden, ME 04444

RE: Victualer's license

To Atif:

Your application for your Victualer's License has been approved. Accordingly, I am enclosing the license, which under Section 5.C of the Town of Hampden Victualer's Ordinance, must be displayed in a place within the establishment where it can be readily viewed by any member of the public.

Please call if you have any questions.

Sincerely,

VICTUALER'S LICENSE CERTIFICATE

No. 2022-2

MUNICIPALITY OF HAMPDEN, MAINE

To all whom these presents may concern: Date: January 4, 2022

KNOW YE, that Atif Sheikh

doing business as Subway

has been duly licensed as a Victualer at 7 Western Ave

in the Municipality of Hampden by said Municipality until January 4, 2023,

and has paid to the Municipal Treasurer the fee of \$ 100.00.

Authorized Municipal Officer

Deputy Town Clerk



C-3-C

Paula Scott <townmanager@hampdenmaine.gov>

Ed MacDonald Safety Enhancement Grant Application for Fall 2021

1 message

Safety Grants <safetygrants@memun.org>

Fri, Jan 7, 2022 at 8:43 AM

To: "cliepold@hampdenmaine.gov" <cliepold@hampdenmaine.gov>

Cc: "townmanager@hampdenmaine.gov" <townmanager@hampdenmaine.gov>

Dear Lieutenant Liepoid:

On behalf of the MMA Workers Compensation Fund, we are pleased to send the Town of Hampden grant reimbursement check for \$1,014.67. The check was mailed to the town office.

The check is payment for the Fall 2021 Ed MacDonald Safety Enhancement Grant awarded to your department for purchasing of Ladder Belts (4), Harness (2).

If you have any questions about your grant award please call Jennette Holt at 624-0140. Your interest in workplace safety is appreciated and we are glad the MMA Workers Compensation Fund could assist you with your safety efforts. Together we are building safe communities.

App: Fall-21-113

Jennette Holt
Loss Control Technician

Risk Management Services

Maine Municipal Association
60 Community Drive
Augusta, ME 04330
(207) 626-5583 x 2240
FAX (207) 624-0127
www.memun.org

**Memorandum**

TO: Town Council
FROM: Paula Scott, Town Manager
DATE: January 12, 2022
RE: Spirit of America Award

Every year the Spirit of America Foundation, an organization that was established to honor volunteerism, presents a tribute to recognize individuals or groups that demonstrate exemplary community service. Many times, it is the elected officials who nominate community volunteers. In recent years, the Edythe L. Dyer Library, the Hampden Historical Society and Dana Tardiff have all been recognized and were recipient of this award.

April is National Volunteer Month, and in anticipation of that, I am asking the Town Council to consider nominating or suggesting a person, an organization, or a non-profit that you believe deserves the honor and why. Once again Jane Jarvi is assisting in this effort and will be able to compile the nomination information for the foundation. I am asking that everyone has a nomination by at least the February 14th work shop, if not sooner.



Paula Scott <townmanager@hampdenmaine.gov>

Hampden Spirit of America Holiday Greetings & Thanks

1 message

Bruce Flaherty <bwlflah@gmail.com>

Sun, Dec 19, 2021 at 1:50 PM

To: Jane Jarvi <janejarvi1@gmail.com>, townmanager@hampdenmaine.gov

Dear Eric, Jane, Paula, Shelby & Other Hampden Officials,

"The more you volunteer, the more benefits you'll experience." (helpguide.org)

Thanks Hampden for helping volunteerism by choosing a 2021 Spirit of America Foundation Tribute winner!

Despite pandemic, '21 has been the second most successful year ever as 170+ Maine towns (including all Sagadahoc County municipalities) picked a local person, project or group to receive this award for outstanding community service – some towns picked their first awardees ever & Manchester extended its record-breaking streak of choosing Spirit of America recipients to 28 consecutive years!

'Share the Spirit': You're encouraged to share your Spirit of America experience with other Maine communities – hopefully inspiring town(s) not listed below to achieve Gold Distinction (as your municipality annually does) in 2022!

Congratulations to all 2021 Gold Distinction towns, including: Albion, Arrowsic, Baldwin, Bath, Belgrade, Bethel, Brownfield, Burnham, Cambridge, Canaan, Cape Elizabeth, Caribou, Carmel, Castle Hill, Chapman, Chelsea, Columbia Falls, Corinna, Cornish, Damariscotta, Dixfield, Dresden, Embden, Etna, Fairfield, Freedom, Fryeburg, Gray, Greene, Greenwood, Guilford, Hampden, Harmony, Hartford, Holden, Hollis, Kennebunkport, LaGrange, Lamoine, Leeds, Lewiston, Lincoln, Lisbon, Madison, Mapleton, Mexico, Monmouth, Moose River, Morrill, Mount Vernon, Naples, Newcastle, Newfield, Norridgewock, North Yarmouth, Old Orchard Beach, Owls Head, Phippsburg, Pittston, Portage, Rangeley, Readfield, Ripley, Roxbury, Searsport, Sebago, Skowhegan, Solon, South Berwick, St. Albans, Stockton Springs, Vassalboro, Wales, Washburn, Washington, Weston, Whitefield, Windsor, Winterport, Wiscasset.

A variety of the 2021 Spirit of America award winners (listing one/county):

Alexander Grange #304 has served its area for 135+ years; it annually runs Home Town Jubilee.

American Legion Post #94 opened its facility to those without heat or food, became 'food bank'.

Melanie Cole arranged for the Town of Thorndike to receive a POW chair in honor of Veterans.

Dexter Sunrise Kiwanis organizes Bike Rodeo, Hooked on Fishing, Reading Program for youths.

John Hargreaves, Ed Harmon & Arthur Richardson started the group Veterans Emergency Temporary Shelter to aid homeless vets.

John Lewis was very instrumental in getting entire town of Bowdoin able to hook into Internet.

Gloria Luce annually knits a hat for every elementary school student in Anson's school district.

Maine Lobster Festival is an internationally known celebration of seafood held annually in Aug.

Mechuwana Food Program provides nutritious meals to Monmouth students during pandemic.

Rich Rotella has devoted many yrs of his life to serving as a volunteer coach for RSU #25 sports.

Tilton's Market during pandemic brought food to homebound, let public know item availability.

Miranda Torrey is middle schooler raising funds for cancer patients, raising bullying awareness.

Tri-Town Ministerial Association Food Cupboard provides 50,000+ meals/yr to folks in need.

Jack Vigue was involved in Yarmouth High class leadership, performing arts & service projects.

WHOU is a radio station conducting a Nov. donation drive & doing other things to help folks.

Youth Full Maine has distributed 250,000+ pounds of food in York County during pandemic.

It's not too early to think about whom your municipality might pick as its 2022 Spirit of America Foundation Tribute recipient and when the award will be presented. Best/simplest solution for most: choose the one to whom your annual town report is dedicated as Spirit of America winner and honor them at the annual town meeting!

Hoping you tell us by Feb. 28 that you have picked your community's 2022 Spirit of America winner – will publicize your town as a 'Pacesetter' if you do!

Wishing you a happy, healthy holiday season & thank you for being part of the Spirit of America family!

Bruce Flaherty, 622-7311, bwflah@gmail.com

Maine Spirit of America

A municipality may achieve the most prestigious Gold Distinction by presenting its Spirit of America Foundation Tribute at the annual town meeting or inauguration, during an annual community festival, or during National Volunteer Month (April).

Hampden Public Safety Fire Department

To: Hampden Town Council

From: Deputy Fire Chief- Jason Lundstrom

Date: January 10, 2022

Re: 2022 Volunteer Fire Assistance Grant- Department of Agriculture (Forestry)

2022 Volunteer Fire Assistance Grant- Award notification and request to use grant matching funds to purchase awarded equipment.

The Hampden Fire Department has been notified by the Maine Department of Agriculture, Conservation, and Forestry that we have successfully secured grant funding for **(12) lengths of forestry hose (2) forestry hose packs, (2) gated wye forestry hose appliances, (2) forestry nozzles. The total cost of this project is \$3910.00. Forest Service share is \$1,955.00. The Town of Hampdens share is \$1,955.00.** If approved by the council, \$1955.00 would be withdrawn from the grant account and we would receive reimbursement from forestry for their share (\$1955.00) once the equipment has been purchased. The equipment specified above will greatly increase our ability to suppress wildland fire. The Fire Department is looking for council approval to move forward with this project.



Memorandum

TO: Town Council
FROM: Paula Scott, Town Manager
DATE: January 12, 2022
RE: Reserve request

During all of 2021, our loss control consultant Dan Whittier has been making stops at some of our locations to assess current conditions on some of our real property. He has identified areas that we have to address in the upcoming budget such as the siding on the pool and some areas on the public safety and library roofs, and others. This request is to remedy another item besides those listed above that has been identified as deficient. I am requesting approval for an amount not to exceed \$2,000 from Library Reserve Account (3-763-00)



Edythe L. Dyer Community Library
269 Main Road North, Hampden, Maine 04444 • (207) 862-3550

To: Paula Scott

January 11, 2022

From: Debbie Lozito

Subject: Request for reserve funds

I am requesting up to \$2000.00 to have a wall with a door built to separate the boiler from the rest of the basement as pre suggestion from Dan Whittier, MMA senior loss consultant. Work is scheduled for the second week in February.

Thank you for your consideration,

Debbie Lozito, library director

3.763-00